

# Academic Skills Resources - Policy Research, Social Work Research, Disability Studies (MSc)

[View Online](#)

Academic skills resources – reading list and weblinks on BB

---

'Anglia Ruskin University Library - Harvard System'  
<<https://libweb.anglia.ac.uk/referencing/harvard.htm>>

Aveyard H, Sharp P and Woolliams M, A Beginner's Guide to Critical Thinking and Writing in Health and Social Care (Second edition, Open University Press 2015)  
<<https://ebookcentral.proquest.com/lib/bristol/detail.action?docID=6212113>>

Bailey S, Academic Writing: A Handbook for International Students (3rd ed, Routledge 2011)  
<<https://bibliu.com/users/saml/samlUniversityOfBristol?RelayState=eyJjdXN0b21fbGF1bmNoX3VybCI6liMvdmlldy9ib29rcy85NzgxmzUxNjkwNTc3L2VwdWlvt0VCUFMveGh0bWwvY29udGVudHMuaHRtbCJ9>>

Becker LM, The Mature Student's Handbook (Palgrave Macmillan 2009)

Bethell E and Milsom C, Posters & Presentations (Palgrave Macmillan 2014)

Brandt C, Read, Research and Write: Academic Skills for ESL Students in Higher Education (SAGE 2009)

Brink-Budgen R van den, Critical Thinking for Students: Learn the Skills of Critical Assessment and Effective Argument (4th ed, How To Books 2010)

Bristol University, 'Bristol University | Library | EndNote'  
<<http://www.bris.ac.uk/library/subject-support/referencing/endnote/>>

'Bristol University | Library | Referencing and Using EndNote Referencing Software'  
<<http://www.bris.ac.uk/library/subject-support/referencing/>>

Brookes I and Cullen K, Perfect Punctuation (2nd ed, Chambers 2005)

Burt AM, Quick Solutions to Common Errors in English: An A-Z Guide to Spelling, Punctuation and Grammar (Fourth edition, How To Books 2009)

—, Quick Solutions to Common Errors in English: An A-Z Guide to Spelling, Punctuation and Grammar (Fourth edition, How To Books 2009)

Byrne D, 'How Do I Write Academically? Project Planner'  
<<https://methods-sagepub-com.bris.idm.oclc.org/project-planner>>

Chivers B and Shoolbred M, A Student's Guide to Presentations: Making Your Presentation Count (SAGE 2007)

Cottrell S, Critical Thinking Skills: Developing Effective Analysis and Argument (2nd ed, Palgrave Macmillan 2011)

<<https://ebookcentral.proquest.com/lib/bristol/detail.action?docID=684303>>

—, The Study Skills Handbook (Fourth edition, Palgrave Macmillan 2013)

<<https://ebookcentral.proquest.com/lib/bristol/detail.action?docID=6234945>>

—, The Study Skills Handbook (Fourth edition, Palgrave Macmillan 2013)

<<https://ebookcentral.proquest.com/lib/bristol/detail.action?docID=6234945>>

—, The Study Skills Handbook (Fifth edition, Macmillan International Higher Education/Red Globe Press, an imprint of Springer Nature Limited 2019)

'Critical Thinking | The University of Edinburgh'

<<https://www.ed.ac.uk/students/academic-life/study-support/supporting-taught-postgraduates/developing/critical-thinking>>

Davey G, The International Student's Survival Guide: How to Get the Most from Studying at a UK University (Sage 2008)

<<https://ebookcentral.proquest.com/lib/bristol/detail.action?docID=433638>>

'Dominic Wyse and Kate Cowan Discuss Academic Writing'

<<https://methods-sagepub-com.bris.idm.oclc.org/video/dominic-wyse-and-kate-cowan-discuss-academic-writing?seq=6&fromsearch=true>>

Edge Hill University, 'UniSkills - Learning Services'

<<https://www.edgehill.ac.uk/ls/uni-skills/?tab=time-management>>

'English Grammar Today on Cambridge Dictionary'

<<https://dictionary.cambridge.org/grammar/british-grammar/>>

Field M, Improve Your Punctuation and Grammar (Right Way 2014)

Foskett N and Foskett R, Postgraduate Study in the UK: The International Student's Guide (SAGE 2006) <<https://ebookcentral.proquest.com/lib/bristol/detail.action?docID=334494>>

Free University Project, 'AEL: Notetaking Systems'

<<https://asc.calpoly.edu/ssl/notetakingsystems>>

Godfrey J, How to Use Your Reading in Your Essays (2nd ed, Palgrave Macmillan 2013)

—, How to Use Your Reading in Your Essays (Third edition, Palgrave 2018)

Golden-Biddle K and Locke K, 'The Style and Practice of Our Academic Writing', Composing Qualitative Research (2nd edition, SAGE Publications, Inc 2007)

<<https://methods-sagepub-com.bris.idm.oclc.org/book/composing-qualitative-research/n1.xml>>

Greasley P, Doing Essays & Assignments: Essential Tips for Students (SAGE 2011)

Greetham B, How to Write Better Essays (Fourth edition, Palgrave, an imprint of Macmillan Publishers Limited 2018)

'Handouts - The Writing Center' <<https://writingcenter.unc.edu/tips-and-tools/>>

Hughes WH, Doran K and Lavery JA, Critical Thinking: An Introduction to the Basic Skills (6th ed, Broadview Press 2010)

Jay A and Jay R, Effective Presentation: How to Create and Deliver a Winning Presentation (Third edition, Prentice Hall Business 2004)

Kroehnert G, A Handbook for Presentation Skills (McGraw-Hill 1999)

Learnhigher, 'Learnhigher | Free Teaching & Learning Resources for UK Higher Education' (2021) <<http://www.learnhigher.ac.uk/>>

—, 'Critical Thinking and Reflection - a Student Resource'  
<<http://archive.learnhigher.ac.uk/Students/Critical-thinking-and-reflection.html>>

—, 'Learnhigher | Group Work'  
<<https://www.learnhigher.ac.uk/category/group-work-working-with-others/>>

'Learnhigher | Academic Writing'  
<<https://www.learnhigher.ac.uk/category/academic-writing/>>

Lewis M and Reinders H, Study Skills for Speakers of English as a Second Language (Palgrave Macmillan 2003)

Lowes R, Peters H and Turner M, The International Student's Guide: Studying in English at University (Sage 2004)

McMillan K and Weyers JDB, How to Write Essays & Assignments (2nd ed, Pearson 2011)

—, How to Cite, Reference & Avoid Plagiarism at University (Pearson 2013)  
<<https://ebookcentral.proquest.com/lib/bristol/detail.action?docID=5173567>>

Neville C, The Complete Guide to Referencing and Avoiding Plagiarism (2nd ed, Open University Press 2010)  
<<https://ebookcentral.proquest.com/lib/bristol/detail.action?docID=557102>>

Nygaard L, '3 Common Errors in Academic Writing'  
<<https://methods-sagepub-com.bris.idm.oclc.org/video/3-common-errors-in-academic-writing?fromsearch=true>>

—, 'Academic Writing: How to Get Started and Keep Going'  
<<https://methods-sagepub-com.bris.idm.oclc.org/video/academic-writing-how-to-get-started-and-keep-going?seq=1&fromsearch=true>>

'Online Resources - Talent Development Centre - University of Essex'

<<https://www.essex.ac.uk/student/academic-skills/pg-writing>>

Open University, 'Notetaking Techniques - Skills for OU Study'

<<https://www2.open.ac.uk/students/skillsforstudy/notetaking-techniques.php>>

—, 'Skills for OU Study - Skills for OU Study - Open University'

<<http://www2.open.ac.uk/students/skillsforstudy/>>

Pears R and Shields GJ, Cite Them Right: The Essential Referencing Guide (Tenth revised and expanded edition, Macmillan Education/ Palgrave 2016)

Peck J and Coyle M, The Student's Guide to Writing: Spelling, Punctuation and Grammar (3rd ed, Palgrave Macmillan 2012)

—, Write It Right: The Secrets of Effective Writing (2nd ed, Palgrave Macmillan 2012)

Portsmouth University, 'Reflective Writing: A Basic Introduction'

<<http://www2.port.ac.uk/media/contacts-and-departments/student-support-services/ask/downloads/Reflective-writing---a-basic-introduction.pdf>>

Roberts B, 'Writing Research', Getting the most out of the research experience: what every researcher needs to know (SAGE Publications 2007)

Rose J, The Mature Student's Guide to Writing (3rd ed, Palgrave Macmillan 2012)

'SAGE Research Methods Video: Practical Research and Academic Skills'

<<https://methods-sagepub-com.bris.idm.oclc.org/Search/Results>>

SAGE researchmethods, 'What Every Researcher Needs'

<<https://methods-sagepub-com.bris.idm.oclc.org/>>

Seely J, Oxford A-Z of Grammar and Punctuation (2nd ed, Oxford University Press 2009)

Swales JM and Feak CB, Academic Writing for Graduate Students: Essential Tasks and Skills (3rd ed, University of Michigan Press 2012)

Taylor G and Taylor G, A Student's Writing Guide: How to Plan and Write Successful Essays (Cambridge University Press 2009)

'Tutorial: EndNote Desktop'

<[https://www.ole.bris.ac.uk/bbcswebdav/library/Tutorials/Medical/EndNote%20Desktop/story\\_html5.html](https://www.ole.bris.ac.uk/bbcswebdav/library/Tutorials/Medical/EndNote%20Desktop/story_html5.html)>

University of Bristol, 'Bristol University | Library | Referencing'

<<https://www.bristol.ac.uk/library/subject-support/referencing/>>

University of Bristol, Faculty of Arts, 'A Guide to Referencing Academic Work'

<[http://www.bristol.ac.uk/arts/exercises/referencing/referencing%20skills/page\\_01.htm](http://www.bristol.ac.uk/arts/exercises/referencing/referencing%20skills/page_01.htm)>

University of Manchester, 'Academic Phrasebank'

<<http://www.phrasebank.manchester.ac.uk/>>

University of Southern California, 'Organizing Your Social Sciences Research Paper - Research Guides at University of Southern California' (2021)  
<<https://libguides.usc.edu/writingguide/purpose>>

Van Emden J and Becker LM, Presentation Skills for Students (3rd edition, Macmillan Education 2016)

Virginia Tech University Libraries, 'Research Guides: Research Methods Guide: Introduction' (2021) <<https://guides.lib.vt.edu/researchmethods/intro>>

Watton P, Collings J and Moon J, 'Reflective Writing: Guidance Notes for Students' <<http://www.exeter.ac.uk/fch/work-experience/reflective-writing-guidance.pdf>>

'What Is Critical Thinking? | Critical Thinking | Library | University of Leeds' <[https://library.leeds.ac.uk/info/1401/academic\\_skills/105/critical\\_thinking](https://library.leeds.ac.uk/info/1401/academic_skills/105/critical_thinking)>

Williams K and Davis M, Referencing and Understanding Plagiarism (Second edition, Palgrave Macmillan 2017)

Williams K, Woolliams M and Spiro J, Reflective Writing (Palgrave Macmillan 2012)

'Writing Tutorial Services: Indiana University Bloomington' <<https://wts.indiana.edu/>>